



Partner of MTM ASSOCIATION

# Recovery model for cyclical industrial work

(ISO TR 23076)

Dunajcsik Zoltán  
MTM Hungária Egyesület  
Chairman

# The method

**M**ethods  
**T**ime  
**M**easurement



The **method**  
determines the **time**  
(and ergonomic load)





# Two aspects of MTM (Methods-Time Measurement)

## Method



### MTM process language

- Integral description, quantification and design of human work (labor) to set work standards
- Fundament to calculate resources
- Globally accepted and approved performance and education standard

**MTM norm (standard) performance is accepted globally and appreciated by social partners!**

## Organization



### Assignment of non-profit industrial association

- Dissemination and R&D for MTM
- Globally uniform trainings and certificates

### MTM ASSOCIATION e. V. / One-MTM

**Training, software, consulting, research from a single source!**

# Work measurement status quo vs ergonomic standards

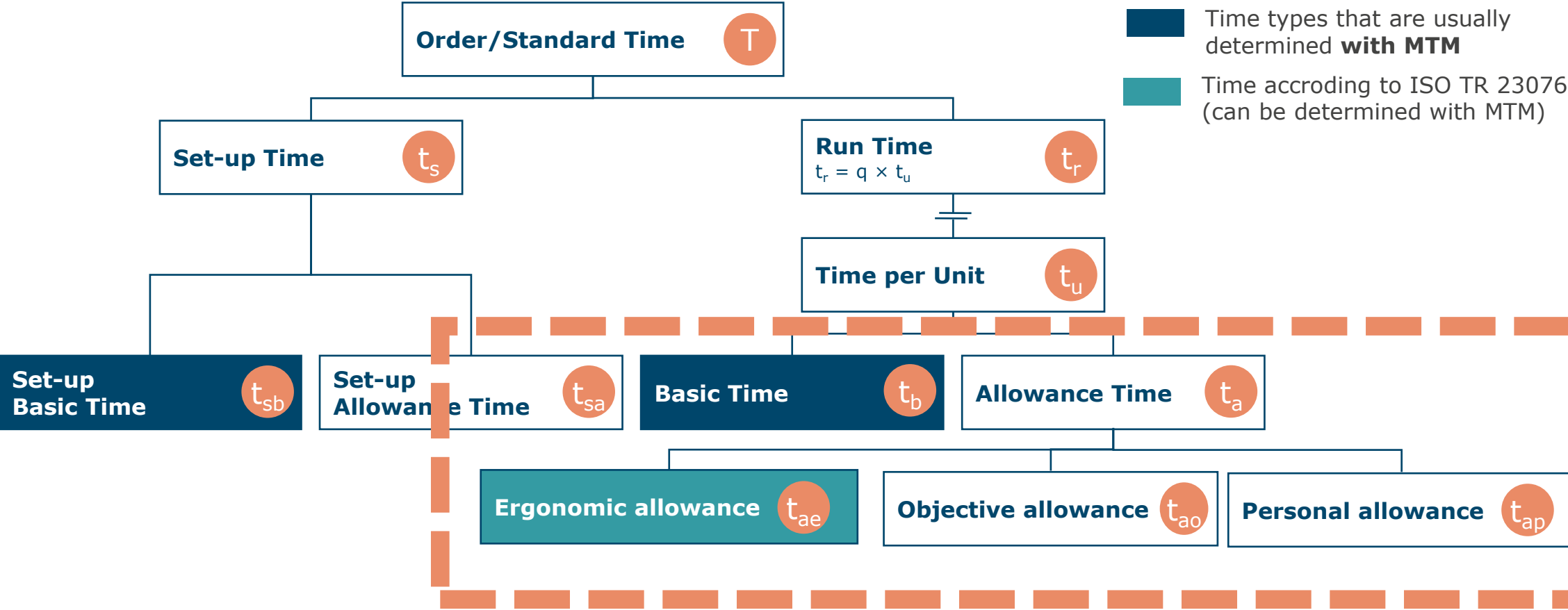
In a competitive economic system productivity is a key driver.

The ISO 11228-1/2/3, ISO 11226 and ISO TR 12295 establish ergonomic recommendations for different manual handling tasks, repetitive movements and working postures. Work-related musculoskeletal disorders arise from a complex interaction of events that may accumulate over time.

**Is Work Analysis sufficient to (re-)design efficient work systems (e.g. assembly line) in full compliance with recognized ergonomic standards?**

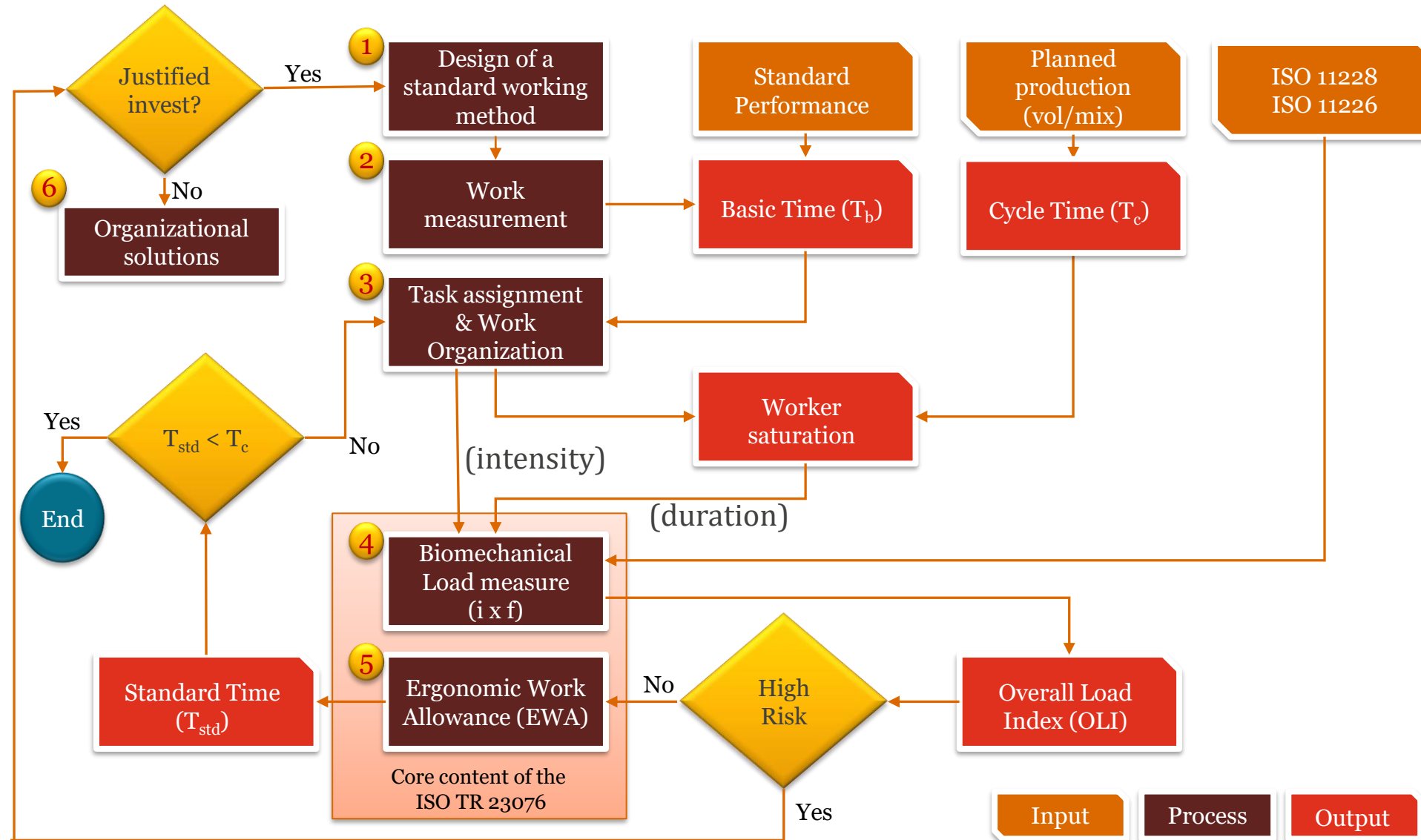


# Order Time structure (Time Structure Scheme)



# Standard Time setting process

(abstract from ISO TR 23076)





## Step 2: Work Measurement

The definition of the Basic Time is built on the concept of standard work performance, strictly related to the much-discussed **fair day's work**. The standard work performance represents an effort level that could be easily maintained year in and year out by the worker with average physical capabilities **without in any way requiring him/her to draw upon his/her reserves of energy**. Working at standard performance brings the worker to **get to the end of the fair day's work without an excess of physical stress**.

The choice of a well-known level of standard performance is crucial for the process of designing safe and ergonomic work systems, especially as far as the upper limbs risk evaluation is concerned.

### Comparison among different work performance scales

REFA	MTM	BASIC WF	BSI	BEDAUX
100,0	95,2	90,1	79,0	63,2
105,0	100,0	94,6	83,0	66,4
111,0	105,7	100,0	87,7	70,2
126,5	120,5	114,0	100,0	80,0
158,1	150,6	142,5	125,0	100,0

Source: IMD technical report

# MTM Standard Performance

The MTM Norm Performance (MTM Standard Performance) of 100% is described by the MTM developers as the



performance level which an average trained person can render in the long term without work fatigue.



The **MTM Standard Performance** is also called „**prototype meter for human labor**“.

# Step 2: Work Measurement

## Most adopted Work Analysis techniques



### Stop-Watch

Stop-watch makes use of performance rating to ensure that times calculated are times for 'an **average qualified worker**' to carry out the work being measured. Since this average qualified worker is not actually observed, performance rating is used to modify what is observed and thus convert it to 'basic time'.

#### Stop-watch procedure

Stop watched time  $T_{sw}$

Rated Performance  $P$

Standard performance  $\bar{P}$

$$\text{Basic time } T_b = T_{sw} \times \frac{P}{\bar{P}}$$

#### Example

Stop watched time  $T_{sw} = 100$

Rated Performance  $P = 90\%$

Standard performance  $\bar{P} = 100\%$

$$\text{Basic time } T_b = 100 \times \frac{90}{100} = 90$$

### Methods-Time Measurement (MTM)

MTM directly provides the basic times, without the need to rate the operator's working performance and, even more important, without the need to observe. This is the reason why MTM is strongly recommended for designing and planning a new work system, making possible a preventive approach to ergonomics.

Example (MTM-UAS technique)

MTM-UAS datacard:

Get and place	DT Code	1	2	3	
Easy	approx. AA	20	35	50	
	loose AB	30	45	60	
	tight AC	40	55	70	
	Difficult	approx. AD	20	45	60
		loose AE	30	55	70
		tight AF	40	65	80
	Handful	approx. AG	40	65	80
		approx. AH	25	45	55
		loose AJ	40	65	75
	> 1 to <= 8 daN	tight AK	50	75	85
		approx. AL	80	105	115
	> 8 to <= 22 daN	loose AM	95	120	130
tight AN		120	145	160	
Place	Code	1	2	3	
approximate	PA	10	20	25	
loose	PB	20	30	35	
tight	PC	30	40	45	

Code	TMU
AF 2	65
ZA1	5
ZB1	10 x 2
TOT	90

Get & Place a screw to target and engage thread

First motion to fasten the screw

Further motions to fasten the screw

# Step 2: Work Measurement

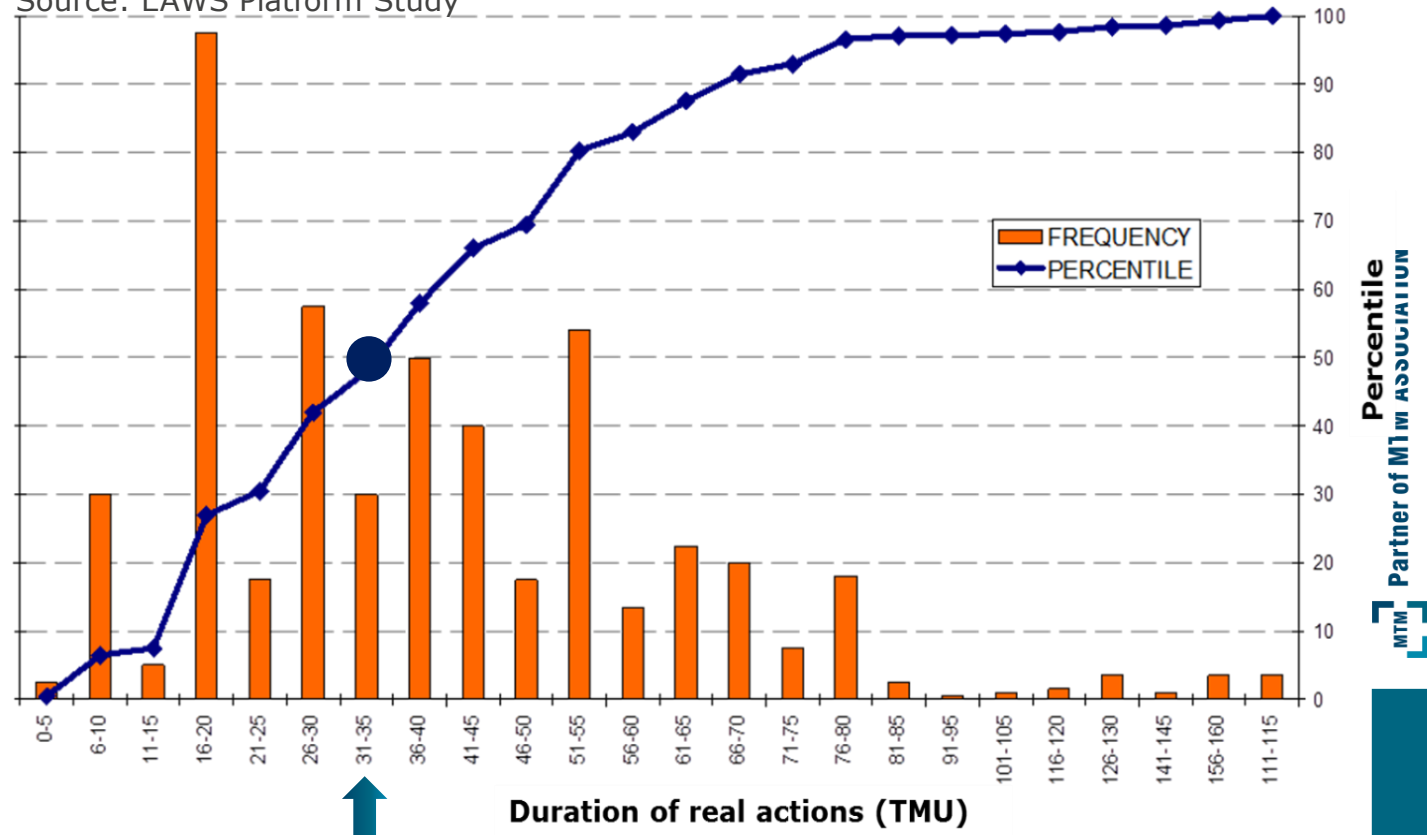
The Iso standard 11228-3 sets the maximum **number of actions** at 70 Technical Actions per minute.

Considering the durations shown in the picture, the average duration of one action @MTM norm performance is in the range of 31-35 TMU, equivalent to 1,2s and generating a frequency of 50 Real Actions per minute (equivalent approx. to 87 Technical Actions/min).

**MTM norm is a good starting point ... but it's not enough!**

## Statistics of action duration @MTM norm performance, (1 sec = 27,8 TMU)

Source: EAWS Platform Study





# Work measurement is not enough

In the previous example, the basic time to fasten manually a screw with 3 motions is 90 TMU. Let's calculate how many screws could be fastened in one shift in a typical manufacturing plant:

Gross shift time = 480 min

Net working time = 420 min

Cycle time per unit = 90 TMU = 3,24 sec

Targeted production =  $420 * 60 / 3,24 = 7.778$  screws

## MTM-UAS analysis

	Code	TMU
Get & Place a screw to target and engage thread	<b>AF 2</b>	<b>65</b>
First motion to fasten the screw	<b>ZA1</b>	<b>5</b>
Further motions to fasten the screw	<b>ZB1</b>	<b>10 x 2</b>
	<b>TOT</b>	<b>90</b>

**Do you think this would be safe (physically and mentally) for a human being?  
Even worst, if the operator had to get the screw from the work area and place it to a position above his head level (awkward posture)!**



**Traditional Work Analysis is NOT ENOUGH**

# MTM is the best work analysis solution, but we must consider further factors



## Strengths

**Analytical language to describe working method**

**Recognized as a global standard**

**Standard qualification procedure (One-MTM network)**

**No need to rate work performance (objective)**

**Supports Work design**

## Gaps to fill

**Direction of movements is missing**

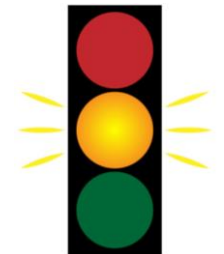
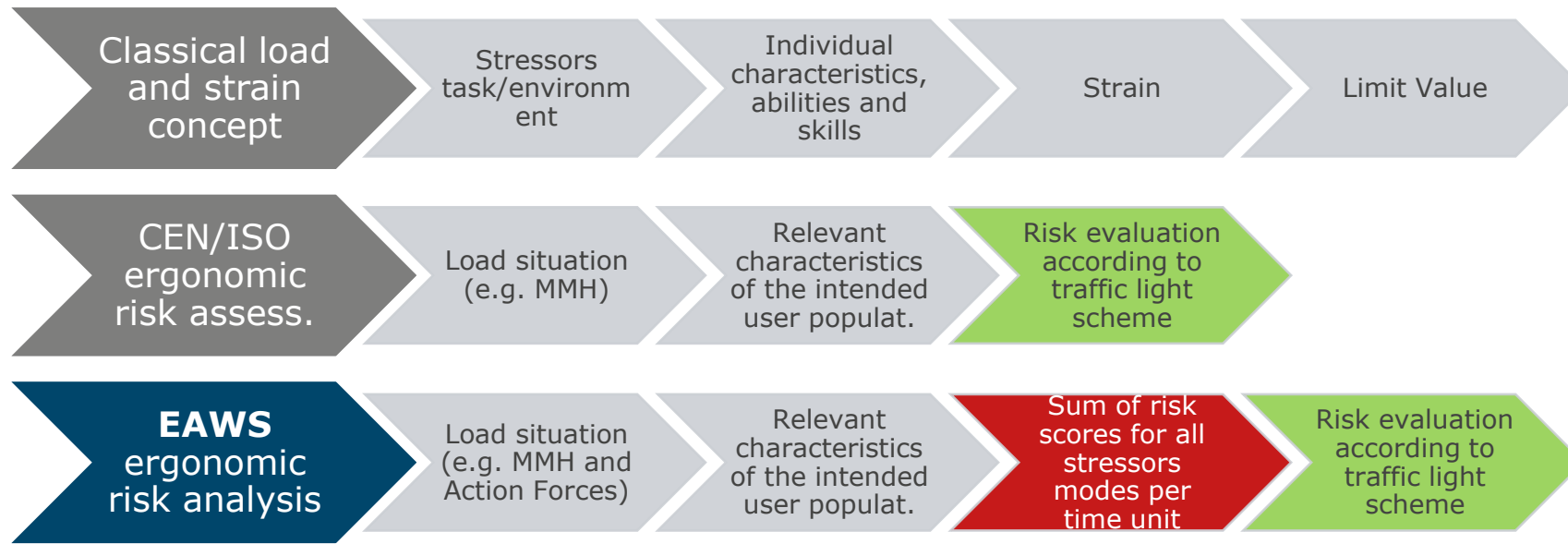
**Postures are neglected (body and upper limbs)**

**Motion frequency is not considered**

# Step 4: Biomechanical Load

There are three factors that generate load: (1) physical factors like standing and use of force, (2) mental and cognitive factors like mental strain and eye strain, and (3) environmental and work factors like poor lighting, noise, and heat.

**Load results from the intensity and duration** of the work and the working conditions in which it is carried out. **The load describes the objective demand of work**, which is to be fulfilled in a period. It is independent from the individual who performs the activity.



# EAWS – Ergonomic Assessment Work-Sheet

(ISO 11226) (ISO 11228-1/2) (ISO 11228-3)

## Page 1 (Header)

**Ergonomic Assessment Worksheet v1.3.6**

Operator:  I  II  III  IV  V  VI  VII  VIII  IX  X  XI  XII  XIII  XIV  XV  XVI  XVII  XVIII  XIX  XX  XXI  XXII  XXIII  XXIV  XXV  XXVI  XXVII  XXVIII  XXIX  XXX

Task description:  Observation  Interview  Video

**Result of overall evaluation:** Calculate the total score of each body part and compare it to the L5 score. The overall result is determined by the higher score of the repetitive tasks, high frequency movements, and static postures. The overall result is determined by the higher score of the repetitive tasks, high frequency movements, and static postures.

**Static postures (per minute):**

Posture	0-20 Points	21-30 Points	31-40 Points	41-50 Points
Standing	0	1	2	3
Sitting	0	1	2	3
Walking	0	1	2	3
Reaching	0	1	2	3
Twisting	0	1	2	3
Bending	0	1	2	3
Other	0	1	2	3

**High frequency movements (per minute):**

Movement	0-20 Points	21-30 Points	31-40 Points	41-50 Points
Reaching	0	1	2	3
Twisting	0	1	2	3
Bending	0	1	2	3
Other	0	1	2	3

**Static postures (per minute):**

Posture	0-20 Points	21-30 Points	31-40 Points	41-50 Points
Standing	0	1	2	3
Sitting	0	1	2	3
Walking	0	1	2	3
Reaching	0	1	2	3
Twisting	0	1	2	3
Bending	0	1	2	3
Other	0	1	2	3

**Overall Index and Extra Points**

Category	Score	Weight	Weighted Score
Static Postures	10	0.3	3
High Frequency Movements	10	0.3	3
Repetitive Tasks	10	0.4	4
<b>Total</b>	<b>30</b>	<b>1.0</b>	<b>30</b>

Extra = 7 times 0.5 = 3.5

Final Score = 30 + 3.5 = 33.5

Overall Index = 33.5 / 30 = 1.117

Extra points: 3.5

Final score: 33.5

Overall index: 1.117

## Page 2 (Section 1)

**Ergonomic Assessment Worksheet v1.3.6**

**Basic Postures / Postures and movements of trunk and arms**

Static postures (per minute):

Posture	0-20 Points	21-30 Points	31-40 Points	41-50 Points
Standing	0	1	2	3
Sitting	0	1	2	3
Walking	0	1	2	3
Reaching	0	1	2	3
Twisting	0	1	2	3
Bending	0	1	2	3
Other	0	1	2	3

**High frequency movements (per minute):**

Movement	0-20 Points	21-30 Points	31-40 Points	41-50 Points
Reaching	0	1	2	3
Twisting	0	1	2	3
Bending	0	1	2	3
Other	0	1	2	3

**Static postures (per minute):**

Posture	0-20 Points	21-30 Points	31-40 Points	41-50 Points
Standing	0	1	2	3
Sitting	0	1	2	3
Walking	0	1	2	3
Reaching	0	1	2	3
Twisting	0	1	2	3
Bending	0	1	2	3
Other	0	1	2	3

**Standing (and walking)**

Posture	0-20 Points	21-30 Points	31-40 Points	41-50 Points
Standing	0	1	2	3
Sitting	0	1	2	3
Walking	0	1	2	3
Reaching	0	1	2	3
Twisting	0	1	2	3
Bending	0	1	2	3
Other	0	1	2	3

**Reaching**

Posture	0-20 Points	21-30 Points	31-40 Points	41-50 Points
Reaching	0	1	2	3
Twisting	0	1	2	3
Bending	0	1	2	3
Other	0	1	2	3

**Twisting**

Posture	0-20 Points	21-30 Points	31-40 Points	41-50 Points
Twisting	0	1	2	3
Bending	0	1	2	3
Other	0	1	2	3

**Bending**

Posture	0-20 Points	21-30 Points	31-40 Points	41-50 Points
Bending	0	1	2	3
Other	0	1	2	3

**Other**

Posture	0-20 Points	21-30 Points	31-40 Points	41-50 Points
Other	0	1	2	3

## Page 3 (Sections 2 and 3)

**Ergonomic Assessment Worksheet v1.3.6**

**Action forces (per minute)**

Force	0-20 Points	21-30 Points	31-40 Points	41-50 Points
Force	0	1	2	3
Frequency	0	1	2	3
Duration	0	1	2	3

**Manual Material Handling (per shift)**

Task	0-20 Points	21-30 Points	31-40 Points	41-50 Points
Lifting	0	1	2	3
Carrying	0	1	2	3
Pushing	0	1	2	3
Pulling	0	1	2	3

**Repetitive tasks (per shift)**

Task	0-20 Points	21-30 Points	31-40 Points	41-50 Points
Repetitive	0	1	2	3
Duration	0	1	2	3

## Page 4 (Section 4)

**Ergonomic Assessment Worksheet v1.3.6**

**Upper Limbs repetitive movements**

Task	0-20 Points	21-30 Points	31-40 Points	41-50 Points
Repetitive	0	1	2	3
Duration	0	1	2	3

**Repetitive tasks duration**

Task	0-20 Points	21-30 Points	31-40 Points	41-50 Points
Repetitive	0	1	2	3
Duration	0	1	2	3

## Overall Index and Extra Points

## Body Postures

## Action Forces and MMH

## Upper Limbs repetitive movements

# Step 5: Ergonomic Work Allowance

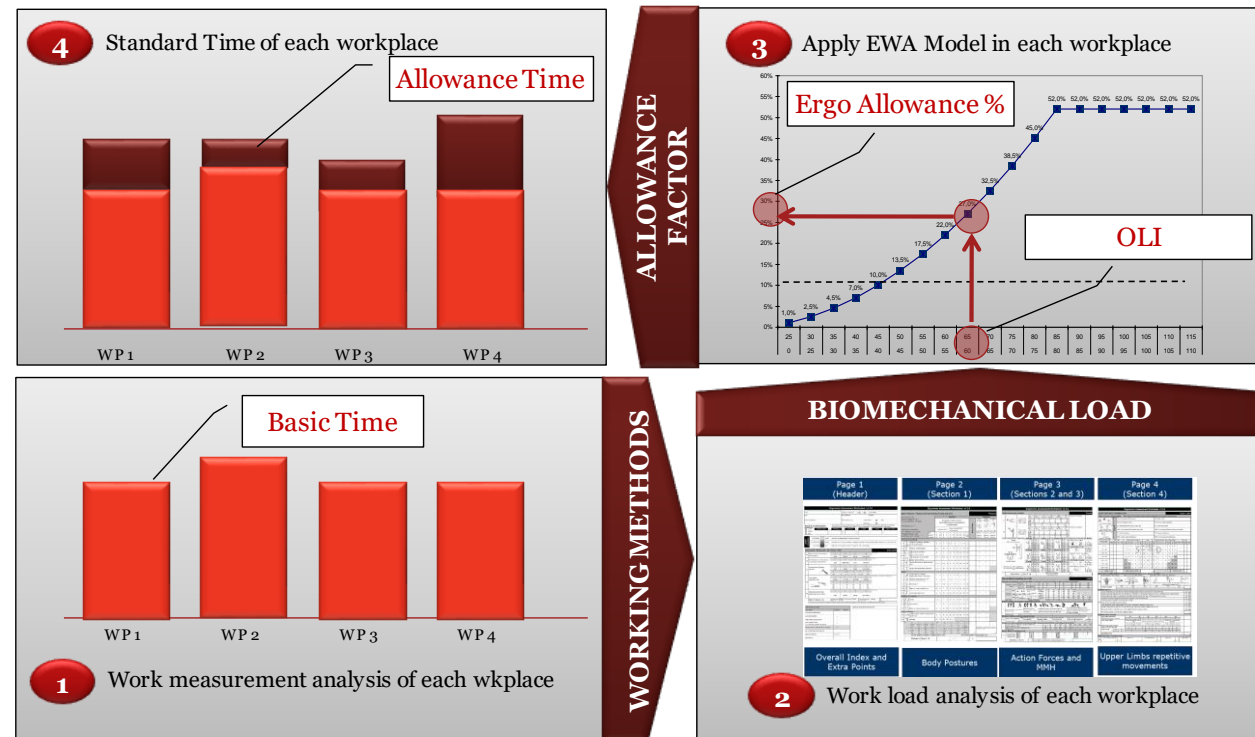
**An allowance is the adjustment of the basic time** to obtain the standard time for the purpose of covering the time spent for personal needs, recover from fatigue, and unavoidable delays. By providing a small increase of the basic time in each cycle, the “non-productive” time becomes planned and a worker can still be able to complete the assigned work. **The fatigue allowance is intended to cover the time that the worker should be given to overcome fatigue due to work related stress and conditions.**

## Traditional single motion allowance

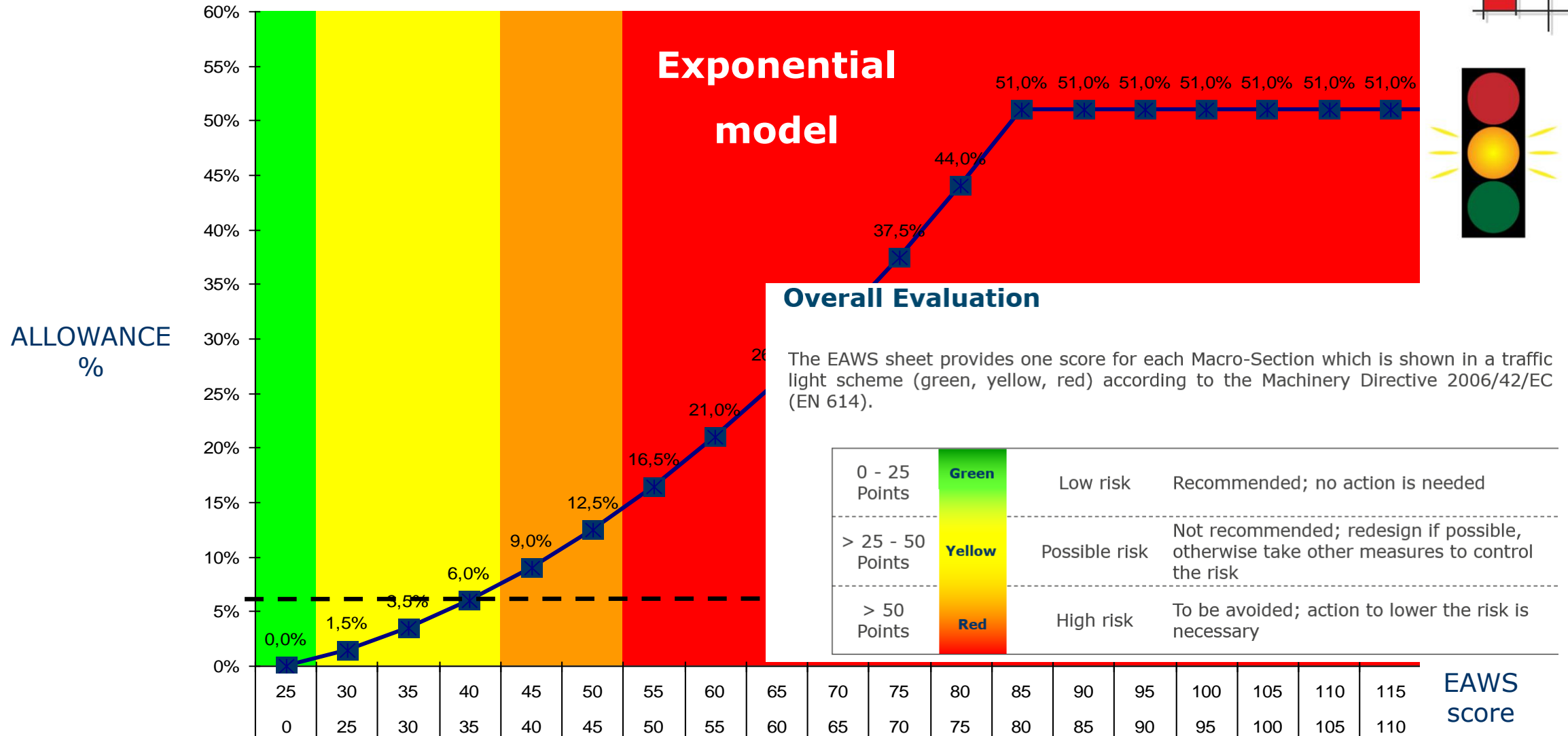
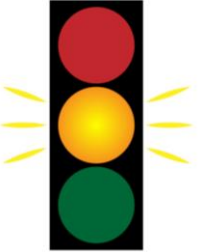
Basic Body Posture	TRUNK AND UPPER LIMBS POSTURE	FORCE EXERTION OR WEIGHT ALLOWANCE IN %			
		L 0-2 Kg	M 2-10 Kg	P 10-20 Kg	PP 20-25 Kg
1 SITTING 	A TRUNK AND UPPER LIMBS IN NORMAL POSTURE; STATIONARY TRUNK	5	6-7	-	-
	B TRUNK AND UPPER LIMBS IN AWKWARD POSTURE; STATIONARY TRUNK	7	8-10	-	-
2 STANDING 	A TRUNK AND UPPER LIMBS IN NORMAL POSTURE; STATIONARY TRUNK	7	8-9	10-12	13-17
	B TRUNK AND UPPER LIMBS IN NORMAL POSTURE; MOVING TRUNK	9	10-12	13-15	16-20
	C TRUNK AND UPPER LIMBS IN AWKWARD POSTURE; STATIONARY TRUNK	11	12-14	15-18	19-23
	D TRUNK AND UPPER LIMBS IN AWKWARD POSTURE; MOVING TRUNK	13	14-16	17-20	21-25
3 KNEELING 	A TRUNK AND UPPER LIMBS IN NORMAL POSTURE; STATIONARY TRUNK	8	9-10	11-13	-
	B TRUNK AND UPPER LIMBS IN AWKWARD POSTURE; STATIONARY TRUNK	12	13-15	16-19	-
4 LAYING 	A TRUNK AND UPPER LIMBS IN NORMAL POSTURE; STATIONARY TRUNK	10	11-13	-	-
	B TRUNK AND UPPER LIMBS IN AWKWARD POSTURE; STATIONARY TRUNK	14	15-18	-	-
5 WALKING 	A FLAT SURFACE, WITH OR WITHOUT LOAD	10	11-14	15-19	20-24
	B SLOPED SURFACE, WITH OR WITHOUT LOAD	13	14-17	18-22	23-27
	C PUSHING/PULLING TROLLEYS OR CARTS ON A FLAT SURFACE	11	12-15	16-20	21-25

NOTE: PERCENTAGES IN THIS TABLE DO NOT INCLUDE ANY ALLOWANCE FOR PHYSIOLOGICAL NEEDS (4%)

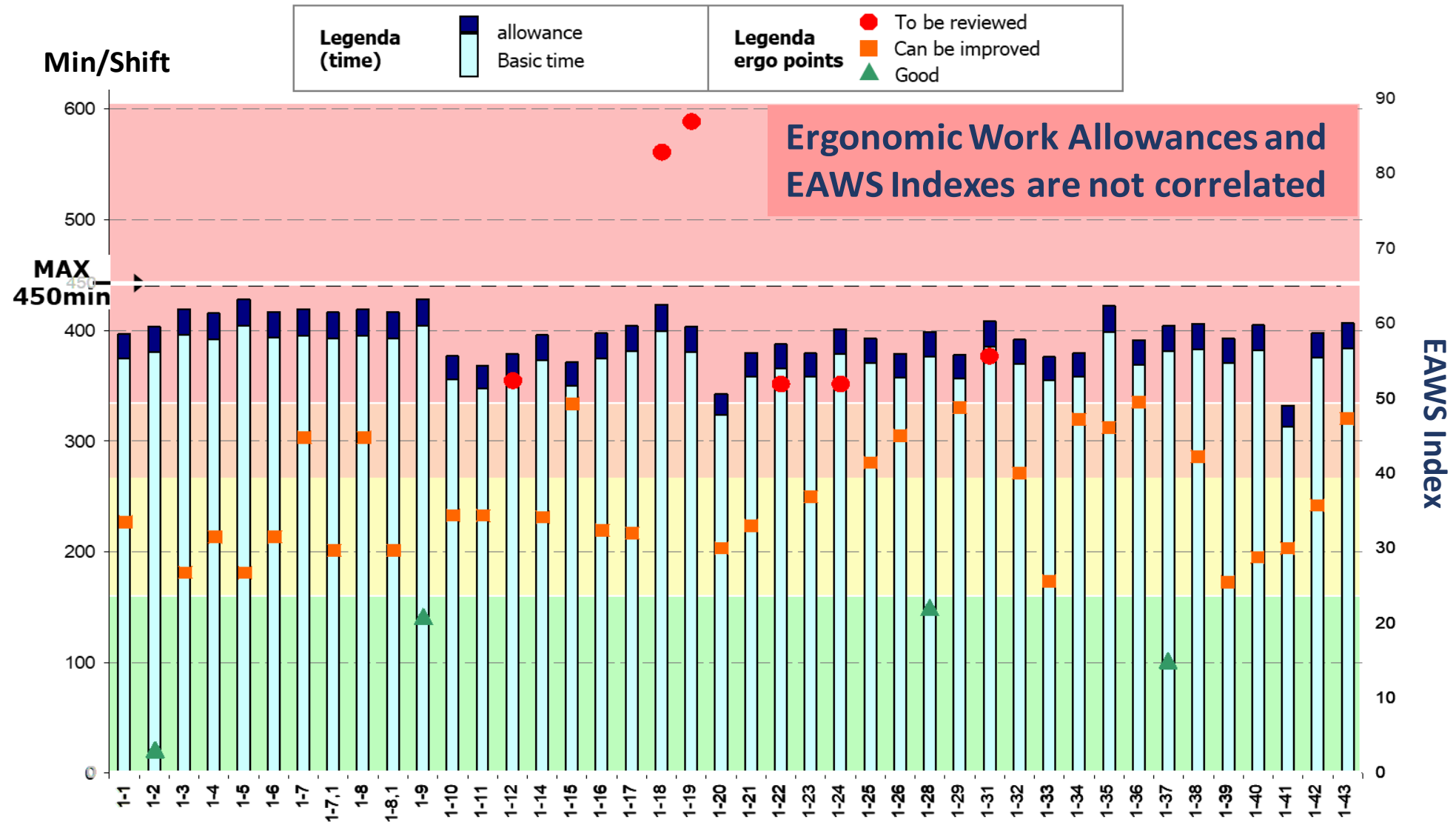
## Ergonomic Work Allowance (EWA) model (ISO TR 23076)



# Ergonomic Work Allowance model

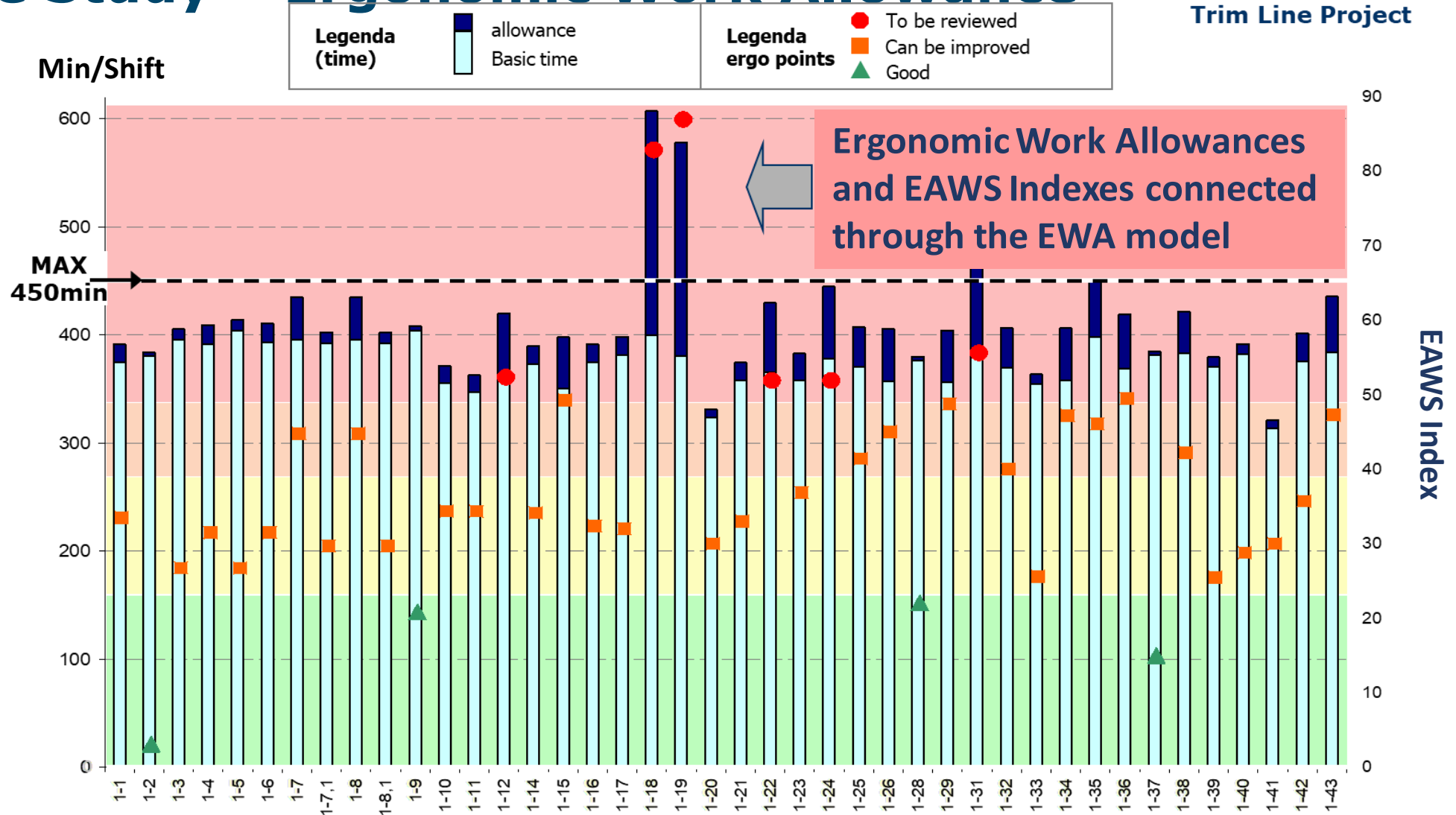


# Case Study – Single motion allowance



# Case Study – Ergonomic Work Allowance

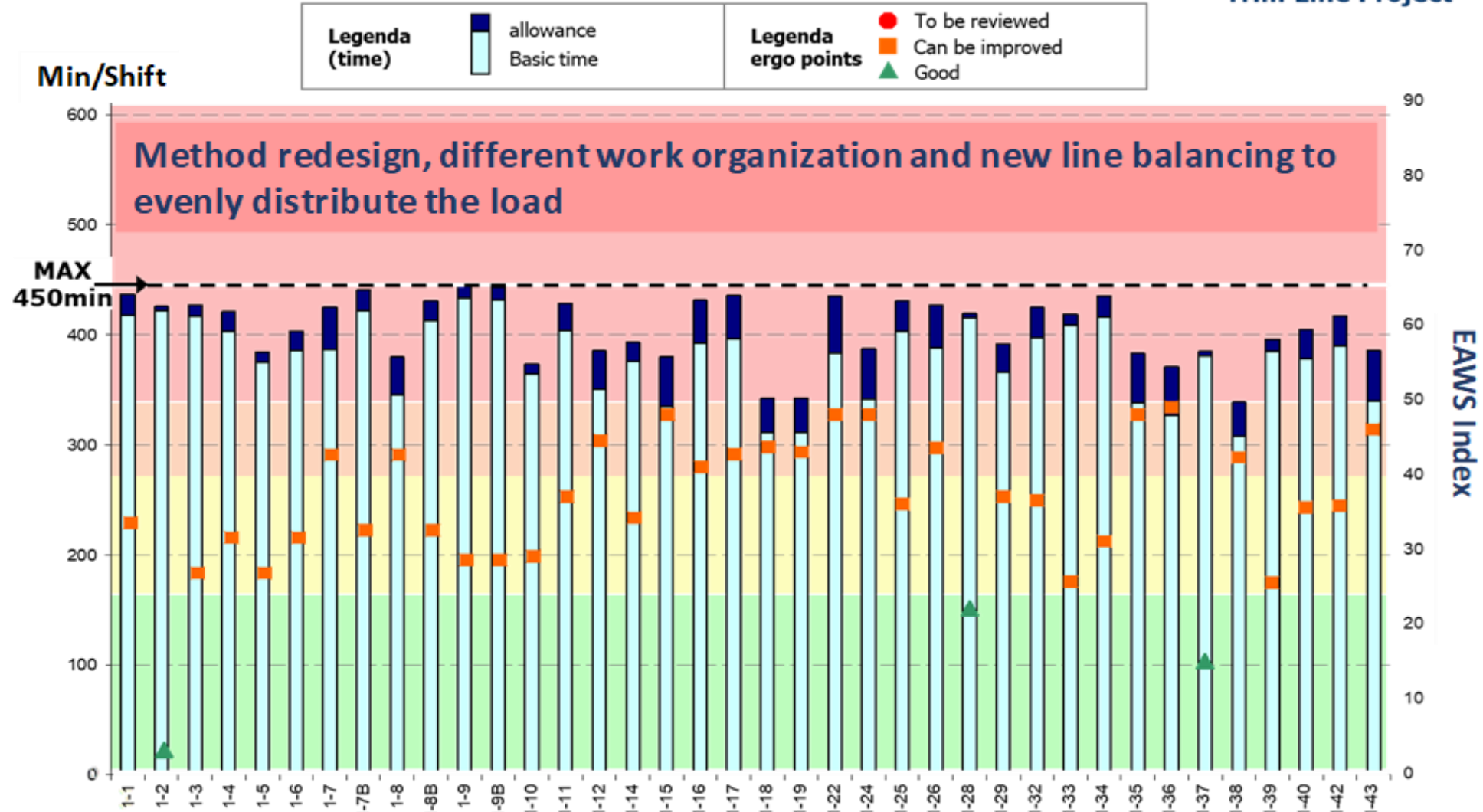
Trim Line Project



# Case Study – Ergonomic Work Allowance and rebalancing



Trim Line Project



Posture,  
Lighting,  
Working height

Source: 36th Summer University on Ergonomics





## 5 key messages

- 1. Adopt EAWS, it is a comprehensive system to improve ergonomics**
- 2. Use MTM to design the most efficient working method and set basic times on a fair and safe norm performance level**
- 3. Adopt the Ergonomic Work Allowance model to balance the biomechanical load (see ISO TR 23076)**
- 4. Run a Proof of Concept in your factory to validate and share the social and economical benefit**
- 5. One-MTM network is ready to globally support the transformation**

12. INDUSTRIAL ENGINEERING SZAKMAI NAP  
**MTM HUNGÁRIA EGYESÜLET**  
 2024.09.20.  
 BUGYI  
 Partner of MTM ASSOCIATION

**Gyakorlati megoldások**  
**MTM használatával**

**08:40 Regisztráció**

**09:00 Köszöntő, bevezetés**  
 Strauss Pierre  
 OBO BETTERMANN Hungary Kft., cégvezető - MTM Hungária Egyesület, elnökségi tag

**09:15 MTM bevezetés az egri Boschnál**

- Standardizált munka variánsok megalkotása kormányoszlop gyártósoron
- Kormányengely előszerelés optimalizálása
- MTM alkalmazása új projekt tervezésekor

**Olajos István**  
 Automotive Steering Column Kft., Folyamatmérnökségi csapatvezető

**Szöllősi Ákos**  
 Automotive Steering Column Kft., Folyamatmérnök

- István a Miskolci Egyetemen szerzett mérnöki diplomáját követően folyamatmérnökként szerzett nemzetközi és hazai tapasztalatot. Fejlesztési projektjei során csapatával az MTM-et is használja.
- Ákos 2018-óta dolgozik a vállalatnál, 2 éve folyamammérnökként. MTM-Alkalmazóként az eljárást standardizálási és folyamatfejlesztési munkái során előszeretettel alkalmazza.

**09:45 A gyártási folyamat változásokövetése az Audinál**  
**MTM eljárás alkalmazása a villamos hajtások termékbefolyásolása során**

- A változásokövetés oka és alkalmazásának módszerei az AUDI Hungáriánál
- A változásokövetést támogató rendszer részletes bemutatása gyakorlati példán keresztül
- Járműhajtás komplexitásvizsgálata és követése a „PEP” folyamán; termék és folyamatbefolyásolás

**Höbe Norbert**  
 Audi Hungária Zrt., az ipari mérnökség járműgyártási szakreferense, ergonómus

**Gergely Bálint**  
 Audi Hungária Zrt., Ipari mérnök

**Makai Zoltán**  
 Audi Hungária Zrt., Analízismérnök

- Norbert már 27 éve szervezi a járműgyártás folyamatát, 5 éve az ipari mérnökség szakmai koordinátoraként. Termékintegrációs IE projektkoordinátor.
- Bálint 2011 óta az Audi Hungária járműgyártás ipari mérnökségén a hatékonyabb gyártási folyamatok megvalósítását segíti, többek között a Lean és az MTM használatával.
- Zoltán a SZIE-n Mérnök-tanár-Gépészmérnök szakon diplomázott. A fejlesztés alatt álló villamos hajtások műszaki komplexitásának elemzésén dolgozik az Audi Kísérleti Motorgyártó Központban.

**10:40 Kávészünet**

**11:10 Csomagolási folyamatok fejlesztése a munkabetanítás módszerévé**

- Atlas Copco csomagolási folyamata a kezdetekkor (kihívások, megoldandó feladatok).
- A projekt főbb lépései, állomások közti munkamegosztás, új/beugró dolgozók, nehézségek a folyamat elsajátítása során.
- Eredmények a munkabetanítás módszertanával.

**Holdampf Gábor**  
 Atlas Copco Hungary Kft, Operations manager

**Takács József**  
 Atlas Copco Hungary Kft, Folyamatfejlesztő mérnök

- Gábor a SZIE-n gépészmérnöki, a BME-n MBA végzettséget szerzett. Termelés és mérnökség vezetőként a Lean és six sigma mellett az EIE képzésen szerzett tudásának is nagy hasznát veszi.
- József Győrben és a BME-n járműmérnöki diplomát szerzett. Az elmúlt 10 évben termelési vállalatoknál lean menedzsmenttel, és folyamatok fejlesztésével foglalkozott.

**11:40 A termelési szervezet átalakítása a pótkocsik összeszerelésének példáján keresztül** (Transforming the production organization by using the example of the assembly of semitrailers)

- MTM bevezetése, bevezetés gyors sikere és termelékenység növekedés.
- Kapcsolódó szervezési intézkedések, szervezeti változások

**Sascha Kwiecinski**  
 Brüggem GmbH (Member of Krone Group), gyárigazgató

**Michael Leigers**  
 Brüggem GmbH (Member of Krone Group), Műszaki folyamatirányítási vezető (Technical Processing director)

- Sascha vezetőként számos sikeres minőségi és műszaki folyamat irányított. Az elmúlt években a termelési folyamatok automatizálására fókuszál. Az MTM használatát sikerként értékeli.
- Michael ipari mérnökként diplomázott, majd folyamatszervezési és beruházási projekteket vezetett. Vezetőként a gyártmány- és gyártástervezésért, műszaki folyamatok irányításáért felel.

11th INDUSTRIAL ENGINEERING PROFESSIONAL DAY  
**MTM HUNGÁRIA EGYESÜLET**  
 2022.07.06.  
 BUGYI

**13:30 Industrial Engineering at Audi Hungaria Vehicle Plant**

- Presentation of actual and planned IE system
- HWP cloud-based IE system details
- Planned usage of MTM-HWD (Human Work Design)

**Gergely Bálint**  
 Audi Hungária Zrt., Industrial engineer

- Graduated in Electrical Engineering at BMF (today Óbuda University), gain experience at Nokia Komárom and Phillips at Győr.
- Since 2011, at the IE department of Audi Hungária automotive plant he is implementing more efficient manufacturing processes, by using Lean and

**MTM SUMMIT 2024**  
**International Human Work Forum**  
**October 16-17, 2024**  
**HAMBURG & ONLINE**  
[summit.mtm.org](http://summit.mtm.org)

**7. INDUSTRIAL ENGINEERING SZAKMAI NAP**  
 A termelékenység növelés nemzetközi standardja  
 onal Standard to Improve productivity  
**2016. 10. 21.**  
 Bugyi

**INDUSTRIAL ENGINEERING SZAKMAI NAP**  
**BUDAPEST**  
**2010 NOVEMBER 12.**

9. INDUSTRIAL ENGINEERING SZAKMAI NAP  
**MTM HUNGÁRIA EGYESÜLET**  
 2018. 11. 16.  
 BUGYI

**5. INDUSTRIAL ENGINEERING SZAKMAI NAP**  
 2014. 11. 14.  
 Termelékenység és egészséges munka (MTM és ergonómia)

**10. INDUSTRIAL ENGINEERING SZAKMAI NAP**  
 2019. 11. 15.

**3. INDUSTRIAL ENGINEERING SZAKMAI NAP**  
 2012. 11. 15.

**4. INDUSTRIAL ENGINEERING SZAKMAI NAP**  
 2013. 11. 08.

**Standard és kialakítása**  
**2011. 11. 15.**



## Figures – Data – Facts

**300**

Members from A like Airbus to Z like Zollner

**6.000**

certified MTM trainings per year (presence, e-learning, webinar)

**200**

Company agreements for work standards and remuneration

**5.000**

Licenses for the MTM software TiCon with approx. 25.000 users worldwide

**4.000**

Projects to improve competitiveness

**2.000**

Person years of expertise in consulting and engineering services

## One-MTM References (extract)

**AIRBUS**



DAIMLER

**Miele**

KOSTAL



ERCO



**WACKER  
NEUSON**  
*all it takes!*

**DB SCHENKER**

**brose**  
Competence in Mechatronics



**KION**  
GROUP

**STIHL**<sup>®</sup>

**VOLKSWAGEN**  
AKTIENGESELLSCHAFT

SCHAEFFLER

**Zollner**



# MTM

# TIME TO WIN

## Member companies



## Further references





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